

Lake Monger Primary School Board
Minutes of meeting on 24 June 2026 at 2:40pm in LMPS staff room

Board members:

Lucy Hopkins (parent representative, chair)

Kate Rennie (staff representative)

Claire Stevens (parent representative)

Hagop Boyadjian (community member)

Diane Tomlinson (principal)

Pendray Harrison (staff representative)

Paul Polito (parent representative)

<i>No</i>	<i>Item (led by)</i>	<i>Discussion</i>	<i>Action required</i>
1.	Welcome (<i>Lucy</i>) Apologies Confirmation of agenda Disclosure of interests Confirmation and approval of previous meeting's minutes	Minutes from previous Board meeting accepted. Moved: Claire Stevens Seconded: Paul Polito	Minutes of previous meeting signed.
2.	PBS update (<i>Diane, Kate and Pendray</i>)	T3 & T4 schedule of lessons will be released shortly. PBS survey with students now. Suggested question "Have you seen other students exhibit the PBS values".	No Action required
3.	2026 T1 priority reports (<i>Diane & Kate</i>)	Question regarding the targets of Lexile and ACER. Discussed the Reading for meaning lexile targets are not school targets but shows students that are above and below the proficiency strand. The results shown are based on T1 and T2 results and proficiency targets are based on end of year achievement. This is the same for ACER benchmark comparison.	No Action required
4.	Budget update (<i>Diane</i>)	Target from DE Strategic Plan is to improve Y3 NAPLAN. To support this and based upon our budget we have decided to implement small group tuition with Year 1 and 2 selected students for the remainder of the year.	No Action required
5.	Book supplier agreement - Campion (<i>Kate</i>)	We have been using Campion for last few years. Officeworks was a supplier of booklist items this year; however, based upon feedback it is recommended to stay with Campion for 2027.	For Board approval – agreed to Campion for 2027
6.	Strategic risk discussion (<i>Diane</i>)	Risks associated with the building program which change	No Action required

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	Evacuation and lockdown requirements	frequently are high. These require constant monitoring and action. Evacuation plan will be finalised when building finishes and until that time will	
7.	Policy review (<i>Diane</i>)	Behaviour Management Policy is due for review and update. The update will include restorative practise and PBS principals. This is a planned action for the school.	No Action required
8.	Quality teaching strategy update (<i>Diane</i>)	Peer review process commences in Term 3 with a focus on the TFI strategy of questioning. Feedback from the Peer review triads is shared.	No Action required
9.	Building update (<i>Diane</i>)	Minister for Education attending Thursday 2 July to view the new building. Ed Support school delayed until possibly T2 2027. LMPS ECE will be ready T1 2027. WLPS Kindy demountable will be removed in T3 school holidays and WLPS Kindy will temporarily move to WLPS	No Action required
10.	School review (<i>Diane</i>) 01.07.26	Board members to be available to meet with reviewers, if possible, from 2.00 – 2.30 pm. Lucy and Paul unavailable.	Please be available if possible.
11.	New DE strategic plan (<i>Diane</i>) Learning changes lives	Shared with Board members.	
12.	LMPS change of name (<i>Diane</i>) Standing item for consideration	Standing item. Estimates of total costs incurred in a school name change are approximately \$50000. A business case was raised however this has not been approved and so changes to school name would be at the expense of the school. There are many considerations to a name change including community consultation and the Department requirements to provide 3 choices of name.	
13.	2024 school funding agreement (<i>Diane</i>)	To be noted as signed by LMPS and Board	Signed by Board.

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14.	2025-2028 business plan <i>(Diane)</i> Review of targets met	No further updates since Term 1 meeting as NAPLAN data not yet released. These updates will be presented in Term 3. Comparison of 2025 NAPLAN to local schools was sent to Board members. Many of our local schools have a much higher ICSEA than we do and pleasingly our results were highly comparable.	No Action required
15.	P&C update <i>(Claire)</i>	P&C going well. Successful disco held last week.	No Action required
16.	AOB		

Meeting closed: 4.15 pm

School Board Chair Signature
Date:

Principal Signature