

Lake Monger Primary School Board
Minutes for meeting on 19 June 2024 at 2:40pm in LMPS staff room

Board members:

Lucy Hopkins (parent representative, chair)
 Kate Rennie (staff representative)
 Claire Stevens (parent representative)
 Hagop Boyadjian (community member)

Diane Tomlinson (principal)
 Pendray Harrison (staff representative)
 Kuenzang Tshering (parent representative)

<i>No</i>	<i>Item (led by)</i>	<i>Discussion</i>	<i>Information / Action</i>
1	Welcome part 1 (<i>Lucy</i>) Introduction - Breanna Young and Sally Mizen	<p>Project started because a need to address the facilities of MHESC. LMPS chosen for its location and proximity to MHESC and students who access the ESC.</p> <p>The initial budget proposal to government includes inclusion of EC facilities for LMPS</p> <p>Demographic- 55% high density, 30 % medium and 15% low density. Future dwellings to be built have been taken into account.</p> <p>70% of primary aged students in our catchment are at LMPS. Demographic planning assumes past enrolment practises so doesn't include changes such as recent TIWA changes which promotes out of area enrolments.</p> <p>The DE projects an increase of approx. 20-30 students.</p> <p>There are limited opportunities for changing intake boundaries but could be considered.</p> <p>Building plans will take into account maintaining opportunity / space for future growth.</p> <p>3 separate schools on 1 site. At present we still pay WLPS kindy water, electricity and internet usage. Breanna aware of 1 other school with 3 schools on site.</p> <p>Next steps: Dept of Finance will select an architectural team. Due diligence work will include site evaluation.</p> <p>A master plan will then be created with LMPS and MHESC consultation.</p> <p>MHESC + 3 EC classrooms + storage associated with classrooms + hard courts.</p> <p>A commitment was provided from DE that LMPS will be central to future discussions.</p> <p>Traffic management is considered.</p> <p>Election commitments are followed through by DE so there is possible scope to include a commitment received into the planning.</p> <p>Probably 12-18 month design, consultation, planning timeline.</p> <p>School is encouraged to gather community</p>	None

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		input and take to Project Control Group meetings.	
2	New Early Childhood Centre and Education Support Centre Presentation (<i>Breanna Young</i>)	Board members to review and discuss new development	
3	Welcome part 2 (<i>Lucy</i>) Apologies Confirmation of agenda Disclosure of interests Confirmation and approval of previous meeting's minutes	Minutes from 13.09.23 Board meeting	Apologies: Hagop No Conflicts of interest. Minutes Approved Moved: Kate Seconded: Kuenzang
4	PBS update (<i>Diane, Kate and Pendray</i>)	Lessons developed for the year. Continue to discuss positive behaviour in the school and promote school values. Develops a consistency of language across the school. Matrix has been simplified.	
5	2023 T4 priority reports (<i>Diane & Kate</i>) Reading for meaning Maths	New maths program required for 2025 as iMaths is being discontinued. This will be decided upon shortly as it needs to be included in booklist.	Priority reports sent prior to meeting
6	Budget update (<i>Diane</i>) On track / in the green Discussion re impact of solar panels	Budget summary Influx of overseas students, many out of area post census. LMPS trying to accommodate students where possible. Increased number of students requiring support resulting in increased EA time. Solar Panels: Initial savings appear to be \$2600 for a 3 month period	Budgets provided
7	Book supplier agreement - Champion (<i>Kate</i>) Same terms as 2023		Board approved
8	Strategic risk discussion (<i>Diane</i>) Evacuation and lockdown requirements	We are required to complete 2 lockdown and 2 evacuation practises per year. We have recently had both an evacuation and lockdown practise. We have recently had a DE health and safety representative review the site.	No action
9	Policy review (<i>Diane</i>) Incorporation of PBS into behaviour management policy		Carry over to next meeting
10	2024 school funding	To be noted as signed by LMPS and Board	Signed by Principal and

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	agreement (<i>Diane</i>)		Board Chair
11	2021-2024 business plan (<i>Diane</i>) Review of targets met	2021-2024 business plan	No updates
12	2025 to 2028 business plan (<i>Diane</i>) Discussion re current planning status	Working on changes to the Business Plan for 2025 – 2028 continue. At this stage information to be included is the focus and then we will consider layout, formatting etc.	Review drafts of business plan circulated.
13	P&C update (<i>Diane</i>) General update	Fun Friday commenced 14 June P&C Canteen moved to Friday External Canteen Wednesday	
14	AOB		

Lucy Hopkins
School Board Chair
Date:

Diane Tomlinson
Principal
Date: