

Lake Monger Primary School Board
Minutes for meeting on 30 March 2022 at 2:40pm in LMPS staff room

Board members:

Lucy Hopkins (parent representative, chair)
 Diane Tomlinson (principal)
 Pendray Harrison (staff representative)
 Kate Rennie (staff representative)
 Alexia Caraës (parent representative)
 Nicky Workman (parent representative)
 Hagop Boyadjian (community member)

Apologies

No apologies

Disclosure of interests

No noted conflicts of interest

Prior minutes

Agreed the minutes from Board Meeting 10/11/21
 Minutes adopted by the Board – moved by Alexia Caraës, second Hagop Boyadjian.
 Signed and dated.

Priority Items

<i>No</i>	<i>Item (led by)</i>	<i>Discussion</i>	<i>Info / action required</i>
1	Welcome (<i>Lucy</i>) Apologies Confirmation of agenda Disclosure of interests Confirmation and approval of previous meeting's minutes	Minutes from 10.11.21 Board meeting tabled Moved: Alexia Second: Hagop	Board members to review minutes before meeting, discuss any proposed changes at the meeting, approve finalised minutes, and principal and chair to sign.
2	New member welcome (<i>Lucy</i>) Nicky – parent representative Pendray Harrison - staff representative	Minute taker: Kate Rennie	New members to liaise with Diane or Lucy to understand role and receive supporting documentation
3	Election of Board chair (<i>Lucy</i>)	Lucy elected	Any interested Board member to nominate.
4	Confirmation of 2022 meeting dates (<i>Lucy</i>) 30.03.22 22.06.22 14.09.22 09.10.22	Dates confirmed	FYI No change from those discussed in 2021
5	2021 Board effectiveness survey (<i>Lucy</i>)		Results received, no suggestions for change.
6	Board report 2021 (<i>Lucy</i>)	Draft Board report	FYI No changes to draft report circulated on 02.12.21 to 2021 Board members.
7	COVID / strategic risks (<i>Diane</i>)	Some problems with Connect – most of these resolved. Communication has been efficient	FYI Item included in case anyone wishes to query or discuss

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			generic school-based COVID-related issues.
8	2022 T1 priority reports (<i>Diane / staff representative</i>)	Priority reports tabled: Writing Reading for meaning No questions. All events, tasks on track as per plan. Teachers have responded quickly and flexibly to continual changes.	FYI Update on progress and results in school focus areas of reading and writing.
9	2022 T1 budget update (<i>Diane</i>)	Budget summary tabled Discussion: Census day before borders open Playground money will be spent before cut off Intention to apply for Solar initiative at next round.	FYI Update on whether the school's finances align with the 2022 budget.
10	2021-2024 business plan (<i>Diane</i>)	2021-2024 business plan targets On Entry added	FYI Update on whether the school has met its targets in T1.
11	Policy review (<i>Diane / Lucy</i>) Behaviour management policy IT policies	Review IT policy – Pendray and Kate	Board members to brief discuss whether policies to be reviewed and decide who to undertake review.
12	2022 school plan (<i>Diane</i>)	2022 school plan emailed Reading S&S circulated at meeting Endorsed by all Board Members	Board endorsement required.
13	Statement of expectation (<i>Diane</i>)	DoE Statement of expectation (replaced Delivery and Performance Agreement)	FYI Brief discussion to ensure that members understand the school is in compliance.
14	Code of conduct review (<i>Lucy</i>)	Code of conduct discussed	FYI Brief discussion to ensure members understand the key areas and any queries to be addressed.
15	Terms of reference review (<i>Lucy</i>)	Terms of reference discussed	FYI Brief discussion to ensure members understand the key areas and any queries to be addressed.
16	P&C update (<i>Diane</i>)	Hot Cross Bun Drive this term Mothers Day Stall W2 T2 All P&C positions filled	FYI
17	AOB 1. An update on LMPS liaison with the Town of Cambridge re traffic	Tennis – No conflict of interest identified. Positive response to Tennis.	

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<p>management on Dodd St.</p> <p>2. An update on liaison with Christine Tonkin MLA re the Powis/Harborne lights and pedestrian crossing facilities.</p> <p>3. A conflict of interest check. We will be asking if any members have a real or perceived, or actual or potential, conflict of interest in relation to the company All Star Tennis Tiny Tots Tennis West Coast and its shareholders. We understand the shareholders are Ben White, Ben Jackson, Olga Jackson and Eva White, although this has not been confirmed. This is the company that runs before school tennis at LMPS. The board will be involved in deciding whether to continue the tennis program and therefore any conflicts need to be identified before this decision.</p>	<p>Traffic – Diane has been in contact with Town of Cambridge. Ranger has been out to school. Awaiting contact from Cambridge Engineer to arrange meeting.</p> <p>Pedestrian crossing / traffic lights. Limited progress. Road is half Town of Cambridge, half City of Stirling. Main Roads also involved.</p> <p>Christine Tonkin has met with Transport Minister.</p>	
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Meeting Closure

Meeting Closed at 4.05pm

Meeting 2 2022: 22 June 2022

Signature

Principal
Date:

Chairperson
Date